

UUFSD Policy and Procedure Document**Policy ID: 430****Title: Religious Education Committee**

Date Approved: March 1, 2009 by the Board of Directors

Purpose

The Purpose of the Religious Education (RE) Committee is to:

- Determine the mission and goals of the RE Program.
- Develop an annual plan for the RE Program.
- Work collaboratively with the Director of Religious Education (DRE) to carry out the program goals and ensure smooth functioning of the RE program.
- When a vacancy arises, assist the Personnel Committee in the search and hiring of the DRE.

Policy

- The Committee shall consist of at least 4 members. The DRE is not a member of the committee, but will generally participate in all committee actions. Members are recruited by the Committee and the DRE, and are requested to serve a minimum term of two years.
- The Committee and the DRE will submit an annual budget request to the Board and will oversee expenditure of funds from the general budget, as well as the RE "carryover funds" budget. (These are funds that are not budgeted as part of the general annual budget, but are earned by the committee through fundraising. They can be "carried over" from year to year.)

Procedure

- The RE Committee meets monthly between September and June, unless otherwise agreed.
- The Committee meets each summer for a half-day retreat. The purpose of this retreat is to develop the annual plan for the RE Program, including the recruitment of teachers and coordinators.
- The Committee maintains a master calendar of all classes and events.
- The RE Committee ensures compliance with the UUFSD Child Protection Policy. (See policy #520- Child and Youth Protection.)