

**Minutes of UUFSD Congregational Meeting
Sunday June 19, 2016, 11:25 am – 1:15 pm
Founders Hall, UUFSD**

Pursuant to due notice and the agenda for the meeting (attached) having been duly published, and the presence of a quorum having been established, the President Alisa Guralnick convened the Congregational meeting at 11:30 am in Founders Hall. The members of the Board introduced themselves with brief comments, and Steve Bartram made a brief announcement about an upcoming Senate vote on gun control measures.

President's Report. Alisa presented her report on the state of the Congregation (attached), acknowledging and thanking the staff, and mentioning the success of two services, hiring of new music director Chris Lehman, a Spirit Level grant for renovating the bathrooms, the success of the fundraising auction and brunches, the Gathering Hour, the new Director of Connections, and the large size of the religious education enrollment. Current membership is 249, including nine new members recently enrolled. Alisa stressed the importance of raising staff salaries given that UUFSD is in a new UUA geographic index area because of the high cost of living in the Solana Beach area. The salary level is also an important component of the upcoming settled minister search process.

John Sherman gave a brief update on the Capital Campaign, which will resume in the Fall; in addition to ongoing expenditures for classroom repairs and the bathroom upgrade, the Capital Campaign has over \$1 million in commitments, enough to complete five out of the six elements of the Phase 1 improvements favored by the Congregation; John is optimistic about finding funding for the sixth element, the kiosk replacement in the amphitheater. Alison Crotty, RE Director, who is celebrating her tenth year at UUFSD, reported on RE successes including Our Whole Lives (OWL) class, the Las Colinas female detention facility project, and Casas de Luz home build. Adrienne McCord, Director of Connections, highlighted accomplishments and recognized and celebrated the many volunteers in programs such as ushers, the auction and brunches, book clubs, senior group, Casas de Luz, worship associates, and social action.

Minister's Report. Rev. Meghan reported on her first church year, including focus on building community, teaching classes about Serving With Grace and Speaking from the Heart, and increased pastoral counseling. She highlighted among others the Sacred Circles, the Pastoral Care Team, the Social Action Committee activities such as gun violence prevention and environmental efforts, Casas de Luz homebuilding activities, and the efforts of the staff.

Adoption of 2016-2017 Budget. Treasurer Glen Bowden presented the Board's proposed budget for the next fiscal year, and responded to questions about the sources of income, the salary increases, and the dues payable to the UUA and regional district. Upon motion made and seconded, the Congregational overwhelmingly adopted the budget.

Election of Settled Minister Search Committee. Alisa presented the Board's slate of members of the Settled Minister Search Committee and individually introduced those present. She explained that the committee works independently of the Board and the Minister to discern the inclinations of the Congregation, and to identify a candidate best suited to serve the Congregation as Settled Minister. In response to questions, she explained the timeline of the process—ideally a vote for a settled minister could occur at the

Congregational meeting next June, but could extend further—and indicated that Rev. Meghan is open to the conversation of being considered as settled minister, and stressed it is a two-way street. Upon motion made and seconded, the Congregation unanimously elected the slate.

Election of Directors. Alisa thanked and recognized Ashley Phillips, who has resigned from the Board, for her time and service to the Congregation. Christie Turner, Chair of the Nominations Committee, presented the committee’s nominations for Directors: Heather Stroud for one year, to complete the term of Ashley Phillips ending June 2017; Rich Franzwa and Alison Schlick for full three year terms ending June 2019. There being no nominations from the floor, and upon motion made and seconded, the Congregation unanimously elected them to the respective terms as Director.

Election of President and Vice President. Christie Turner presented Alisa Guralnick and Mark Tuller for election as President and Vice President for the upcoming fiscal year. Upon motion made and seconded, the Congregation elected them unanimously.

Proposed Bylaws Amendment. Secretary Mark Tuller presented the Board’s recommended bylaws amendment concerning special voting procedures. Following a motion and second to adopt the measure, discussion ensued concerning the wording of the amendment, concerns for due notice, breadth of Board discretion, and other topics. The measure was not adopted, by a vote of 32 to 13.

Adjourn. There being no further business, the President adjourned the meeting at 1:15 pm.

Respectfully submitted,
Mark Tuller
Corporate Secretary

**Amended Notice of Annual Congregational Meeting
Call to Attend and Vote
June 19, 2016, 11:15 AM
Founder's Hall
(Immediately following the 10:00 AM service, single service that day)**

Please make time to attend and vote at the Annual Congregational Meeting on Sunday, June 19 after the single service, at approximately 11:15 AM. Voting members of the congregation are needed to vote on the following important issues and to assure a proper quorum of at least 20% of members.

Business to be transacted at the Annual Meeting

- 1. Quorum, approval of prior minutes**
- 2. Introduction of Board members and officers**
- 3. President's report**
- 4. Minister's report**
- 5. Adoption of 2016-2017 budget**
- 6. Election of Settled Minister Search Committee**
 - Lisa Shaffer
 - Jill Ballard
 - Chris Butler
 - Ed Ulm
 - Don Jones
 - Nancy Harmon
 - Nagdeep Giri
- 7. Election of Directors**

Candidates as nominated by the Nominations Committee:

 - Alison Schlick (3 year term)
 - Rich Franzwa (3 year term)
 - Heather Stroud (1 year term to complete term of resigned Board member)
 - Other Directors continue, as their terms have not expired
- 8. Election of President and Vice-President**

Candidates as nominated by the Nominations Committee:

 - Alisa Guralnick, President
 - Mark Tuller, Vice President
- 9. Proposed Bylaws Amendment—in response to discussion at January 2016 Congregational Meeting concerning absentee and other voting procedures**

New SECTION 6 under ARTICLE V: CONGREGATIONAL MEETINGS

"SECTION 6: SPECIAL CONGREGATIONAL VOTING PROCEDURES
"For particular Congregational votes the Board of Directors may establish special voting procedures in addition to or in lieu of the procedures above, including proxy voting, online voting, absentee voting, mail-in voting, drop-off voting, telephone voting, or any other method determined by the Board to be a fair, inclusive, and democratic means of determining the majority will of the Voting Members. In the absence of a particularized Board action under this Section, the regular procedures for Congregational meetings provided above shall apply."

10. Adjourn

UUFSD Congregational Meeting

June 19, 2016



Agenda

- ▶ State of the Fellowship (Alisa)
 - Capital Campaign Update
 - Director of Connections Update
 - RE Update
- ▶ Rev. Meghan's Update
- ▶ Budget Report (Glen)
 - VOTE: Adoption of 2016-2017 Budget
- ▶ Elections:
 - VOTE: Settled Minister Search Committee
 - VOTE: Directors, President and Vice President
- ▶ VOTE: Proposed By-Laws Amendment



State of the Fellowship

President Alisa Guralnick

- ▶ Introduce the Board; acknowledge the staff
- ▶ New Music Director!
- ▶ New Spirit Grant- bathroom upgrade
- ▶ Membership and two services update
- ▶ The budget process
- ▶ The Settled Minister Search begins
- ▶ Tracking our successes
 - Brunches and Gathering Hour
 - RE population- greater than the rest of the Cluster!
 - Auction and Pledge Drive



Capital Campaign Update Dream Funders Chair John Sherman





Capital Campaign Review

Classrooms – two completed and two to go

The six projects of Phase One, ranked by survey preference

1. Permanent Amphitheater shade/other improvements: \$414,326
2. More Office Space: \$118,000
3. Kiosk with two bathrooms, new sound booth, etc.: **\$351,187**
4. Founder's Hall east side improvement – extra seating: \$ 42,000
5. 23 more parking spaces plus Hammerhead (main lot): \$366,875
6. Founder's Hall partition (makes 2 meeting spaces): \$ 75,000

Total cost of all elements except the Kiosk and bathrooms:
\$1,016,201

Total commitments received thus far: \$1,000,000



Alison Crotty, Director Of
Religious Education

2015/2016 RE Highlights

- ▶ OWL
- ▶ Teachers
- ▶ Las Colinas/ Casa de Luz
- ▶ 120 students enrolled
- ▶ 10 year anniversary at UUFSD!





Adrienne McCord– Director of
Connections

First Year Update



Interim Ministry Update

Reverend Meghan Cefalu





Budget Report

Treasurer Glen Bowden

2015-2016 Proposed Budget- see handouts

Total Revenue = \$414,113

Total Expenses = \$414,102

Net income/loss = \$ 31

- ▶ Motion to approve the proposed budget
- ▶ Second; discussion





Settled Minister Search Process

- ▶ 18 month process–We are at the beginning
- ▶ This process is the best way to get everyone’s input about what we need and want in our settled minister

- ▶ Search committee is selected by the Board, to:
 - represent the interests of the entire congregation,
 - who play well with others, and
 - who have the time to commit to the search process



Election of the Settled Minister Search Committee

Alisa Guralnick, President

Nominees for the Search Committee are:

- ▶ Lisa Shaffer
 - ▶ Jill Ballard
 - ▶ Chris Butler
 - ▶ Ed Ulm
 - ▶ Don Jones
 - ▶ Nancy Harmon
 - ▶ Nagdeep Giri
-
- ▶ Motion to approve the slate of nominees
 - ▶ Second; discussion / nominations from floor





Election of Directors Christie Turner

- ▶ Candidate for election to 1-year term is:
Heather Stroud
- ▶ Candidates for election to 3-year term are:

Alison Schlick

Rich Franzwa

- ▶ Motion to approve the slate of nominees
- ▶ Second; discussion / nominations from floor





Election of President and Vice President Christie Turner

- ▶ Nomination for officers are:

Alisa Guralnick – President
Mark Tuller– Vice President

- ▶ Motion to approve the officers
- ▶ Second; discussion



Proposed Bylaws Amendment

Secretary Mark Tuller





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- ▶ Motion to approve proposed amendment to bylaws
- ▶ Second; discussion





Closing words – Alisa Guralnick

“Music gives a soul to the universe, wings to the mind, flight to the imagination and life to everything.” *Plato*

Let us make the music of this congregation together, standing in integrity, with joy and grace.

Thank you!

UUFSD
PROPOSED BUDGET
2016-2017

REVENUE		
Pledges		297,233
Site Rental		37,000
Fundraising		27,000
Spirit Grant - Director of Connections		30,000
Other Contributions		<u>22,900</u>
Total Revenue		414,133
EXPENSES		
Minister		
Salary & Benefits	116,036	
Minister Expenses	5,000	
Settled Minister Search Costs	<u>5,000</u>	
Total Minister		126,036
Religious Education		
DRE Salary & Benefits	69,538	
RE Expenses	<u>11,125</u>	
Total RE		80,663
Music Expenses		
Choir Director Salary	17,600	
Accompanists' Salaries	7,200	
Other Music Expenses	<u>3,147</u>	
Total Music Expenses		27,947
Administration		
Administrator Salary & Benefits	52,881	
Bookkeeper	7,000	
Expenses	<u>17,460</u>	
Total Administration		77,341
Director of Connections -Wages & Expenses		30,000
Site Operations		20,334
Board & Committees		10,492
Site Support Staff		25,063
Reserve Funds		1,000
UU Demoninational Dues		12,026
Other Expenses		<u>3,200</u>
Total Expenses		414,102
Net Income/Loss		31

UUFSD
BUDGET REPORT
2015-2016

REVENUE		
Pledges		294,852
Site Rental		28,281
Fundraising		26,000
Other Contributions		<u>22,015</u>
Total Revenue		371,148
EXPENSES		
Minister		
Salary & Benefits	102,986	
Minister Expenses	<u>6,000</u>	
Total Minister		108,986
Religious Education		
DRE Salary & Benefits	59,938	
RE Expenses	<u>10,200</u>	
Total RE		70,138
Music Expenses		
Choir Director Salary	13,678	
Accompanists' Salaries	7,200	
Other Music Expenses	<u>4,052</u>	
Total Music Expenses		24,930
Administration		
Administrator Salary & Benefits	45,635	
Bookkeeper	7,000	
Expenses	<u>17,881</u>	
Total Administration		70,516
Site Operations		21,767
Board & Committees		10,000
Site Support Staff		31,969
Reserve Funds		1,000
UU Demoninational Dues		22,172
Other Expenses		<u>4,550</u>
Total Expenses		366,028
Net Income/Loss		5,120