

**Minutes of UUFSD Board Meeting  
Tuesday, October 17, 2017, 7:00 pm  
Rev. Meghan's Office**

Board Members present:

Mark Tuller, *President*  
Alisa Guralnick, *Secretary*  
Robin Sales  
Bob Quick, *Vice President*  
Swagatam Mukhopadhyay  
Rich Franzwa

Also present:

Kathy Faller  
John Sherman  
Clint Stoddard  
Alana Schuller

Absent: Rev. Meghan, *ex officio*  
Glen Bowden, Treasurer  
Linda Gianelli Pratt

Mark convened the meeting at 7:03 pm, Bob read opening words, the chalice was lit, and members checked in.

**New Action Items:**

**ACTION:** Board to address the issue of earmarked donations more fully in a future meeting, in order to create a policy.

**ACTION:** ALL board members to review list of board goals and report back your thoughts by the next board meeting.

**ACTION:** Glen will follow up with both Tracey and Betsy regarding accurate and current membership numbers, as well as whether any follow-up has occurred with any members who may have resigned.

**ACTION:** Rich- will follow up with Alejandra w/r/t fundraising luncheons- schedule with various committee chairs

**DECISION ITEMS**

**Adoption of Minutes from September 19, 2017 Board Meeting.**

A motion was made to approve the minutes as amended.

Move: Swagatam Mukhopadhyay

Second: Bob Quick

Call: Passed

**Motion to approve the temporary homeless shelter project (last week of March, first week of April 2018) subject to some conditions: solving funding (SJA- board will contribute \$100), ensuring that Sandy Hill, verifying any potential issues w/r/t use permits, and talking with our Church Mutual insurance broker.**

Move: Mark Tuller

Second: Robin Sales

Call: Pass

**Motion to repeal workers' compensation for volunteers, as we have separately purchased volunteer insurance.**

Move: Robin Sales

Second: Rich Franzwa

Call: Pass

**INFORMATION ITEMS**

**Committee reports:**

Swagatam- RE meeting with Alison- possible biweekly blog (Alison, Meghan, others), which Swag will curate.

Alisa/Mark gave a quick update on the Leadership Development Dinner/workshop. Well run and well received!

Mark Tuller- finance committee recap – Glen/Alice/Didge will run Pledge Team; Deb Ploeser will run Dining for Dollars; Patricia Cofre-Stone will run the Auction.

Swagatam – discussed the idea of celebrating Diwali – which is 'now' – and is willing to sponsor a brunch next year.

Discussion of Board-sponsored Casas De Luz build, March 16-17, 2018 (Robin Sales): – need 30 attendees, to raise \$3000 (there is a \$1500 matching grant available already); attendees pay \$50/each builder- covers food and beds overnight. All board members are expected to contribute financially (and also to participate if at all possible).

**Staff Reports:**

Rev. Meghan's Report- written

RE Director- written

Dir. of Connections- written

Music Dir. – written

Congregational Administrator- written

**Financial report-** via written report, Glen Bowden

**Temporary Homeless Shelter discussion: Robin Sales, Kathy Faller**

Kathy and Robin submitted a written proposal and attachments. Kathy gave a brief overview of our 25-year history of involvement with the program. St. James Church (who has hosted the past several years) is renovating their facilities and cannot host this year.

An original restricting factor- we don't have shower facilities- is now solved by the availability of portable showers, available for daily rental. See attachment for information. Kathy will look into if there is any actual prohibition in our original CUP. Discussion was held as to details of managing this program.

Funding: We discussed the SJA budget carryover, the (limited) board budget, the idea of holding a fundraising brunch. Mark indicated that the Board is willing to use \$100 of its annual budget toward the funding goal.

**Sandy Hill update** (Mark Tuller): Mark provided some information on possible tenant alternatives, while maintaining relationships with Sandy Hill. The Finance Committee has made a risk analysis, and outlined a negotiating stance, while conducting due diligence. Mark may, in future, bring a letter of intent for Board approval.

### **ITEMS FOR THOUGHTFUL DISCUSSION: Monthly Deep Dive**

#### **Dream Builders and Construction Management: John Sherman, Clint Stoddard and Alana Schuller**

Overview (John Sherman): Since May 2013 (first mtg. of task force)- general ideas (shade sale, kiosk, bathrooms in amphitheater, new administration / kitchen building, upgraded bathrooms, founders hall upgrades) developed, selected an architect (Domus) in 2014, polled members about what was most important, developed Phase I and II; would need a Conditional Use Permit (CUP – good for 10 years); in May 2015, final design request; Chris Kolb selected as contractor for classroom renovations in August 2015; various difficulties with reaching and getting responses from regulatory agencies in city of Solana Beach, Coastal Commission; in June 2016, CUP application sent to City of SB, need for environmental and biological consultants, issues with ‘ESHA’ (environmentally sensitive habitat areas) and the issues with disturbing native plants. John distributed a timeline. These necessitated several months of redesign (which Domus hasn’t charged us for). Bureaucracy ensued. Bad news: The possibility exists that the CUP may take 9 or more months from now (October 2017).

Status from Chris Kolb (via Clint Stoddard): the bathroom renovations are nearly complete (1-2 weeks for drywall, women’s bathroom); still waiting for partitions for men’s room. The main constraint is that Chris can only do work when no one is on campus (which is nearly all the time) – we may be able to do a workaround if we acquire a porta-potty so he can get the work done quickly.

The good news: Domus has asked the Coastal Commission for an exemption for the east wall of Founders’ Hall and an expansion of the admin building on the patio – and the exemption was granted! We will still need a full set of engineering drawings and permits from the City of SB. Prioritized list, per Clint, in order of preference:

- East Patio extension
- Admin building extension
- Shed next to library
- Partitions in Founders Hall

It may be better to get one permit for all 4 projects together (more expeditious). A discussion was held regarding whether to simply work again with Chris Kolb, or to put the job(s) out for bid. We have strong familiarity with Chris, and he with us, and he is trustworthy and generally on time/ on budget. He may lack some sense of urgency.

Bad news: With the new design, making the amphitheater ADA compliant (adding sails / without major structural changes) and with the (recent) request to increase the size of the stage area, requires moving the kiosk (as amended) by about 10 feet to the west. There is a requirement for a 50-foot buffer around all structures. This change pushes too close to the ESHA boundary, which will require an additional exemption request (we will request a 40 foot buffer) - Domus is working on this, with the Fire Marshall.

A general discussion was held, and John Sherman fielded many questions regarding process and plans for moving forward, once we have the actual CUP. We may both solicit bids from several architects and from several builders. Overall, John feels that we are moving in a positive direction, where we can demonstrate progress – classrooms have been renovated, existing bathrooms nearly done, and we can move forward with the projects identified above that are to subject to the CUP. Mark Tuller requested that, prior to final decisions are made w/r/t the architectural plans and beginning the work under the CUP, that Dream Builders bring their plan to the board for ratification. Lastly, John discussed the need for additional capital fundraising, due to various cost overruns due to many regulatory delays.

### **Next month's deep dive: Environmental Justice**

#### **Who can we thank?**

- Carol Mason (leadership workshop)
- Leadership Development Council: Christie, Marta, Alejandra
- John Sherman (for many, many years of DreamFunders/etc.)
- Alana Schuller (for joining DreamBuilders)

The President declared the meeting adjourned at 9:35 pm. The next scheduled meeting is Tuesday, November 21 at 7pm in the minister's office.

Respectfully submitted,  
Alisa Guralnick, *Secretary*

#### Attachments:

- Agenda for October 2017 Board meeting
- Minister's report
- RE Director report
- Administrator's Report
- Director of Connections report
- Music Director's Report
- Financial Reports
- Temporary Homeless Shelter information

**UUFSD Board Meeting Agenda**  
**October 17, 2017**

1. Chalice Lighting and Check-in
2. Opening words (Bob)
3. Items for celebration; tracking success
4. Review and approve minutes from last month
5. Report on action items from last month
6. Information Items
  - a. Monthly reports: RE, Admin, Dir. Of Connections, Rev. M
    - Sent via email; attach to minutes
  - b. Monthly reports, as needed, from Committees
  - c. Review Board goals list—**does each goal have a champion?**
7. Short decision items
  - a. Repeal Workers' Comp resolution for volunteers since we purchased volunteer insurance
8. Monthly Financial Review
9. Board's Casas de Luz Build on March 16-17 discussion—Robin
10. Sandy Hill discussion—Mark
11. Temporary Homeless Shelter—Robin, Kathy F
  
12. < Break for snacks >
  
13. Thoughtful discussion topic for the month (*8:00 pm*)
  - a. **Construction Management**—John S, Clint, Alana
  - b. Next Up:
    - November – Environmental
    - December — **WHAT?**
    - January — **WHAT?**
14. Leftovers [second thoughts on things, items we forgot, etc.]
15. Review of action items/decisions
16. Items for next month's meeting – if any
17. Who do we need to thank this month?
18. Process check and check out
19. Adjourn

October Report to the Board  
Rev. Meghan Cefalu

I'm sorry I will not be with you at your meeting on Tuesday. I am writing from the airplane on my way to the Spiritual Counseling Intensive retreat in North Carolina. I will be without cell service and terrible wifi coverage - totally unplugged for a week. :) Mark knows how to get in touch with me in case of emergency and Rev. Beth Johnson is providing emergency pastoral care should anything come up while I'm away.

I called the first meeting with the members of the Committee on Ministry the Board formally approved in last month's meeting. We are off to a good start together.

The Beloved Conversations classes are three classes in (3 of 8) now and the other facilitators and I are finding the curriculum to be helpful in framing and creating conversations of depth around race and ethnicity. So far this is feeling like a successful project for the congregation. I am grateful we made the investment.

October had been a busy month of travel for me. This is my last time out of the office for a long while and I'll be glad to get back into the rhythm of Fellowship life.

In the big picture I'm feeling good about the way things are going at the Fellowship. It's good to have great leaders in place while more are being cultivated.

Hugs all around. I'll see you at the meeting in November.

Love,  
Rev. Meghan

RE Report October 16, 2017

I met with Swag on a Sunday and we talked about the RE Program. He was talking about Meghan and myself doing a blog to generate more interest and publicity in our Fellowship. Sounds like a good idea.

We had the Coming of Age Initiation Ceremony this past Saturday. It was beautiful, sentimental, and the kids were touched. We have 18 youth in the program. I am doing a lot of work for this program, more than I thought I would, but I am having a good time. Currently I am combining 4 curriculum's with some outside information to put the lessons together.

I am having an issue with the Region overstepping their "authority" boundaries. My particular situation has to do with Anti-Racism/Anti-Oppression, and has been ongoing since the end of July with YRUU camp at DeBonneville. I am letting the Board know that this is ongoing because frankly, it is a big issue and has sparked questions for the PSWD Board and the camping ministries director position. I know meetings are packed full of things to talk about, but I think that my Fellowship Board should know about what is going on. If you want to talk about it on Tuesday, that is fine, if you want to leave it for a deep dive it might be more time sensitive.

Thanks,  
Alison

## ADMINISTRATOR’S REPORT TO THE BOARD – OCTOBER 2017

### MEMBERSHIP STATISTICS

Total number of members:

Members emeritus:

Pledging friends:

Friends:

As of 10/8/2017 - Total number of members, pledging friends and friends:

### SUNDAY ATTENDANCE

Date	9:00am	11:00am
September 17	70	74
September 24	63	105
October 1	40	70
October 8	86	112

### SITE USE AND RENTALS

On Monday, October 23<sup>rd</sup>, we are offering Palmer Library to Rev. Bev from Poway UU for an Interfaith Climate Coalition from 10:00-Noon.

### NEWSLETTER UPGRADE

We have changed to the “Third Generation” of our newsletter hosting site. Unfortunately, to make it mobile friendly they removed many useful tools like tables and anchor links (table of contents). Over the next few weeks the newsletter will be tweaked to look as good as possible with the new upgrade.

### INSURANCE REQUEST

We had a request for Premises Insurance Information from The Rawlings Company. I contacted Church & Casualty and sent them the form. They emailed back and said they will take things from here.

### MEMBERSHIP CHANGES

Karen and George Bullette resigned on 9/25/17

Susie Behr is moving and leaving the Fellowship on 10/30/17

Respectfully submitted,

Tracey Weiss

Congregational Administrator



# Board Report: Director of Connections

## October 2017

### Fall Membership Activities:

- **Mixer for New Members** is November 1<sup>st</sup>. Candace Sage is hosting a dessert themed gathering.
- Saturday November 4<sup>th</sup> is our **New Member Workshop**. Rev Meghan and I continue to tweak this so it is even more dynamic and informative.
- Sunday November 12<sup>th</sup> is **Veterans Day UU event**
- Sunday November 12<sup>th</sup> is **New Member Recognition** during second service

UUFSD Ambassador events: *Valuable external outreach opportunities and offer positive exposure to Unitarian Universalism and our fellowship specifically. \*more may be added*

#### Fall

- **Chamber expo**; September
- **Concert Across America**; September
- **Pride by the Beach**, October
- **Dia de Los Muertos** at Los Colonia Garden; October 29

#### Winter

- **Encinitas Holiday Parade**; December 2 *\*we are collaborating with the North County LGBTQ Resource Center. Casas de Luz will participate in the parade as well with their own entry. We will have UUFSD representation on both entries.*
- **Solana Beach Tree Lighting**- tabling

#### Spring

- **NAMI mental health walk** in San Diego; late April
- **Fiesta Del Sol**; May 19 & 20

#### Summer

- **Pride Day** in Hillcrest; June

Opportunity to volunteer/BOD ambassador participation:

Our monthly **New to UU Orientation** is October 22, we have 5 on the list and we often get drop-ins. Looking for 1 BOD to sit-in and share your UU experience. The orientation is after the second service and usually lasts about 45 minutes and includes a short video about Unitarian Universalism. I encourage you to consider attending-it's a wonderful refresher and experience.

Dia de los Muertos at La Colonia Garden in Solana Beach on Sunday, October 29<sup>th</sup> from 10-5 pm. We will have a resource table set up with UU material as well as an interactive table for kids' crafts. Our skeleton photo booth will be there too! This is the 3<sup>rd</sup> year for us participating. Please drop by after service! 5 minutes from fellowship. We did similar outreach last Saturday from 10-6 at Pride by the Beach in Oceanside. 5 volunteers helped with the event serving 2 hour shifts. Members Robin S., Julia, Liz, as well as visitors Mary Anne and Paul Trause (on the membership path). We passed out over 20 welcome bags (Which Irv and Liz helped me create earlier in the week) Our Gun Violence Prevention and Black Lives Matter material was on display and it was great conversation starters. We even enjoyed an opportunity to speak on the main events stage (due to a band being late) and so I got to talk all about our awesome fellowship. Fortuitous opportunity!

Suggestion to BOD: I recommend we buy a 10x10 canopy for external outreach. It would be easier than borrowing one each time. We could also use it for covering the side patio of Founders Hall for overflow during Music Sunday and Christmas Eve services. I believe they are around \$100. There is value to have our name clearly printed on the top of canopy. Particularly spell out Unitarian Universalist. I'm not sure yet how much extra that would cost.

A printed table cover/cloth would be a great addition as well. I've been looking and they seem absurdly priced. If anyone knows of an affordable resource, please share! This could be something we could use every Sunday during gathering hour so a good investment for visibility and identification.

## Names to highlight/Thank You's

The Willage for stepping up to help host hospitality during Gathering Hour with refreshments. As asked, more fresh fruit and low ingredient foods were brought. Also Liz Young and Robin Sales for their work on backpack project- if not already. All of the Pride by the Beach volunteers, including Irv who helped prep. Additionally Tanya and Jon Strauss for loan of pop up tent. Andrea Boardman for saving the day last Sunday when she bought creamer and fresh milk for gathering hour. Debbie Hecht and Karen Reimus for their energy this fall to their projects. EJTF and 5<sup>th</sup> Principle respectively.

In Service,  
Adrienne

Hi Mark,

October 16, 2017

Here are some thoughts on music at this time.

1. Goal: Increase participation in music. This is an area where I can use some help - need to identify someone to be in charge of this - an extrovert!
2. Goal: Increase congregation's comfort in singing hymns, and deepen their hymn singing experience. I have begun lining out the opening hymn if it is unfamiliar. Also the choir is spreading out into the congregation during hymns to support the singing. Feedback is welcome. Choir plans to have a potluck/hymn sing Nov. 3, to learn less familiar hymns. We hope to expand into congregation - wide potluck/hymn sings. Also planning to begin quarterly hymn sings in Founders Hall, 12:15 - 1, beginning in 2018.
3. Goal: Build musicianship and vocal skills of choir. Nothing new. Still planning to ask choir to rehearse until 9:15, and enlist section leaders. Working on it.
4. Goal: Improve lighting in Founders Hall. Lighting is poor for reading music, and is an issue for many choir members. Stu Anderson has inexpensive ideas. I plan to run by Design/Review.
5. Goal: Improve visibility of music on website and overall. I need someone to be in charge of this.
6. Goal: Work with Dream Builders on ampitheatre plans related to music. There are lots of issues which we've begun to discuss, e.g. seated risers for choir, built in mics overhead, cords running underneath, rocks or other hard surfaces behind choir. I ask to stay in the loop on plans.

Respectfully,

Chris Lehman  
Director of Music

**The Unitarian Universalist Fellowship of San Dieguito**  
**Profit & Loss Budget Performance**  
 July through September 2017

	<u>Jul - Sep 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Income</b>					
<b>Revenues</b>					
<b>Fundraising</b>					
REV.AUC.01 - Auction Income	735.00	0.00	735.00	100.0%	17,000.00
REV.MIS.01 - Fundraising Income	0.00	1,999.97	-1,999.97	0.0%	8,000.00
REV.MIS.05 - Luncheon Income	0.00	625.03	-625.03	0.0%	2,500.00
<b>Total Fundraising</b>	<b>735.00</b>	<b>2,625.00</b>	<b>-1,890.00</b>	<b>28.0%</b>	<b>27,500.00</b>
Interest Income	1,033.07				
<b>Pledges</b>					
REV.PLG.01 -Pledge Current Yr	76,608.25	78,994.50	-2,386.25	96.98%	315,978.00
<b>Total Pledges</b>	<b>76,608.25</b>	<b>78,994.50</b>	<b>-2,386.25</b>	<b>96.98%</b>	<b>315,978.00</b>
<b>RE Program Income</b>					
REV.REL.01 RE Donations	652.00	124.97	527.03	521.73%	500.00
REV.REL.02 COA/OWL Fees	100.00	325.03	-225.03	30.77%	1,300.00
<b>Total RE Program Income</b>	<b>752.00</b>	<b>450.00</b>	<b>302.00</b>	<b>167.11%</b>	<b>1,800.00</b>
REV.MIS.04 Misc. Contributions	1,176.65	3,124.97	-1,948.32	37.65%	12,500.00
REV.SUN.01 - Sunday Collection	2,876.69	3,750.00	-873.31	76.71%	15,000.00
Scripp Sales	10.17	18.75	-8.58	54.24%	75.00
<b>Site Rental</b>					
REV.SIT.01 Sandy Hill	6,406.62	6,327.75	78.87	101.25%	25,311.00
REV.SIT.02 - Spc. Evtnt. Rent	200.00	1,624.97	-1,424.97	12.31%	6,500.00
REV.SIT.03 - Site Use Contrib.	662.88	0.00	662.88	100.0%	0.00
<b>Total Site Rental</b>	<b>7,269.50</b>	<b>7,952.72</b>	<b>-683.22</b>	<b>91.41%</b>	<b>31,811.00</b>
<b>Total Revenues</b>	<b>90,461.33</b>	<b>96,915.94</b>	<b>-6,454.61</b>	<b>93.34%</b>	<b>404,664.00</b>
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<b>Gross Profit</b>	<b>90,461.33</b>	<b>96,915.94</b>	<b>-6,454.61</b>	<b>93.34%</b>	<b>404,664.00</b>
<b>Expense</b>					
<b>Administration Expenses</b>					
OPS.ADM.01 Postage	148.19	225.00	-76.81	65.86%	900.00
OPS.ADM.02 Office Supplies	473.12	687.47	-214.35	68.82%	2,750.00
OPS.ADM.03 Copier	1,726.16	1,575.00	151.16	109.6%	6,300.00
OPS.ADM.05 Telephone & Internet	742.49	1,125.00	-382.51	66.0%	4,500.00
OPS.ADM.06 Adm. Mileage Exp	27.29	37.50	-10.21	72.77%	150.00
OPS.ADM.07 Misc. Supplies	7.28	75.00	-67.72	9.71%	300.00
<b>Total Administration Expenses</b>	<b>3,124.53</b>	<b>3,724.97</b>	<b>-600.44</b>	<b>83.88%</b>	<b>14,900.00</b>
Bank Service Charges	3.00				
<b>Boards &amp; Committees</b>					
COM.BRD.03 Board Expenses	0.00	125.00	-125.00	0.0%	125.00
COM.COM..03 Communications Comm.	235.35	237.47	-2.12	99.11%	950.00
COM.FND.03 Fundraising Comm. Ex	12.90	124.97	-112.07	10.32%	500.00
COM.FNF.03 Fun & Fellowship	0.00	112.50	-112.50	0.0%	450.00
COM.MEM.03 Membership Comm Exp.	120.00	349.97	-229.97	34.29%	1,400.00
COM.MUS.03 Choir & Music Exp.	180.07	625.03	-444.96	28.81%	2,500.00
COM.PCC.03 Pastoral Care Comm.	0.00	37.50	-37.50	0.0%	150.00
COM.SAC.03 Social Action Comm.	0.00	649.97	-649.97	0.0%	2,600.00
COM.SUN.03 Worship Comm.	436.74	625.03	-188.29	69.88%	2,500.00
<b>Total Boards &amp; Committees</b>	<b>985.06</b>	<b>2,887.44</b>	<b>-1,902.38</b>	<b>34.12%</b>	<b>11,175.00</b>
<b>Denomination Expenses</b>					
OPS.DEN.01 - UUA dues	3,500.00	0.00	3,500.00	100.0%	3,500.00
OPS.DEN.02 - PSWD Dues	1,000.00	1,000.00	0.00	100.0%	1,000.00
OPS.DEN.04 - Cluster Dues	0.00				500.00

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<b>Total Administration Expenses</b>	<b>3,124.53</b>	<b>3,724.97</b>	<b>-600.44</b>	<b>83.88%</b>	<b>14,900.00</b>
Bank Service Charges	3.00				
<b>Boards &amp; Committees</b>					
COM.BRD.03 Board Expenses	0.00	125.00	-125.00	0.0%	125.00
COM.COM..03 Communications Comm.	235.35	237.47	-2.12	99.11%	950.00
COM.FND.03 Fundraising Comm. Ex	12.90	124.97	-112.07	10.32%	500.00
COM.FNF.03 Fun & Fellowship	0.00	112.50	-112.50	0.0%	450.00
COM.MEM.03 Membership Comm Exp.	120.00	349.97	-229.97	34.29%	1,400.00
COM.MUS.03 Choir & Music Exp.	180.07	625.03	-444.96	28.81%	2,500.00
COM.PCC.03 Pastoral Care Comm.	0.00	37.50	-37.50	0.0%	150.00
COM.SAC.03 Social Action Comm.	0.00	649.97	-649.97	0.0%	2,600.00
COM.SUN.03 Worship Comm.	436.74	625.03	-188.29	69.88%	2,500.00
<b>Total Boards &amp; Committees</b>	<b>985.06</b>	<b>2,887.44</b>	<b>-1,902.38</b>	<b>34.12%</b>	<b>11,175.00</b>
<b>Denomination Expenses</b>					
OPS.DEN.01 - UUA dues	3,500.00	0.00	3,500.00	100.0%	3,500.00
OPS.DEN.02 - PSWD Dues	1,000.00	1,000.00	0.00	100.0%	1,000.00
OPS.DEN.04 - Cluster Dues	0.00				500.00

**The Unitarian Universalist Fellowship of San Dieguito**  
**Profit & Loss Budget Performance**  
 July through September 2017

	<u>Jul - Sep 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
<b>Income</b>					
<b>Revenues</b>					
<b>Fundraising</b>					
REV.AUC.01 - Auction Income	735.00	0.00	735.00	100.0%	17,000.00
REV.MIS.01 - Fundraising Income	0.00	1,999.97	-1,999.97	0.0%	8,000.00
REV.MIS.05 - Luncheon Income	0.00	625.03	-625.03	0.0%	2,500.00
<b>Total Fundraising</b>	<b>735.00</b>	<b>2,625.00</b>	<b>-1,890.00</b>	<b>28.0%</b>	<b>27,500.00</b>
Interest Income	1,033.07				
<b>Pledges</b>					
REV.PLG.01 -Pledge Current Yr	76,608.25	78,994.50	-2,386.25	96.98%	315,978.00
<b>Total Pledges</b>	<b>76,608.25</b>	<b>78,994.50</b>	<b>-2,386.25</b>	<b>96.98%</b>	<b>315,978.00</b>
<b>RE Program Income</b>					
REV.REL.01 RE Donations	652.00	124.97	527.03	521.73%	500.00
REV.REL.02 COA/OWL Fees	100.00	325.03	-225.03	30.77%	1,300.00
<b>Total RE Program Income</b>	<b>752.00</b>	<b>450.00</b>	<b>302.00</b>	<b>167.11%</b>	<b>1,800.00</b>
REV.MIS.04 Misc. Contributions	1,176.65	3,124.97	-1,948.32	37.65%	12,500.00
REV.SUN.01 - Sunday Collection	2,876.69	3,750.00	-873.31	76.71%	15,000.00
Scripp Sales	10.17	18.75	-8.58	54.24%	75.00
<b>Site Rental</b>					
REV.SIT.01 Sandy Hill	6,406.62	6,327.75	78.87	101.25%	25,311.00
REV.SIT.02 - Spc. Evtnt. Rent	200.00	1,624.97	-1,424.97	12.31%	6,500.00
REV.SIT.03 - Site Use Contrib.	662.88	0.00	662.88	100.0%	0.00
<b>Total Site Rental</b>	<b>7,269.50</b>	<b>7,952.72</b>	<b>-683.22</b>	<b>91.41%</b>	<b>31,811.00</b>
<b>Total Revenues</b>	<b>90,461.33</b>	<b>96,915.94</b>	<b>-6,454.61</b>	<b>93.34%</b>	<b>404,664.00</b>
<b>Total Income</b>	<b>90,461.33</b>	<b>96,915.94</b>	<b>-6,454.61</b>	<b>93.34%</b>	<b>404,664.00</b>
<b>Gross Profit</b>	<b>90,461.33</b>	<b>96,915.94</b>	<b>-6,454.61</b>	<b>93.34%</b>	<b>404,664.00</b>
<b>Expense</b>					
<b>Administration Expenses</b>					
OPS.ADM.01 Postage	148.19	225.00	-76.81	65.86%	900.00
OPS.ADM.02 Office Supplies	473.12	687.47	-214.35	68.82%	2,750.00
OPS.ADM.03 Copier	1,726.16	1,575.00	151.16	109.6%	6,300.00
OPS.ADM.05 Telephone & Internet	742.49	1,125.00	-382.51	66.0%	4,500.00
OPS.ADM.06 Adm. Mileage Exp	27.29	37.50	-10.21	72.77%	150.00
OPS.ADM.07 Misc. Supplies	7.28	75.00	-67.72	9.71%	300.00
<b>Total Administration Expenses</b>	<b>3,124.53</b>	<b>3,724.97</b>	<b>-600.44</b>	<b>83.88%</b>	<b>14,900.00</b>
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OPS.DEN.02 - PSWD Dues	1,000.00	1,000.00	0.00	100.0%	1,000.00
OPS.DEN.04 - Cluster Dues	0.00				500.00

3:20 PM  
 10/11/17  
 Accrual Basis

The Unitarian Universalist Fellowship of San Dieguito  
**Balance Sheet**  
 As of September 30, 2017

	Sep 30, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Vanguard GNMA	603,469.04
Vanguard Money Market	38,902.01
WF \$ Market Savings x1459	9,692.12
WF \$ Market Savings x1974	5,785.79
WF Bus Chkg x3757	191,147.24
Total Checking/Savings	848,996.20
Accounts Receivable	
Accounts Receivable	276,476.85
Capital Campaign Pledges	599,069.78
Total Accounts Receivable	875,546.63
Total Current Assets	1,724,542.83
<b>TOTAL ASSETS</b>	<b>1,724,542.83</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	33.93
Total Accounts Payable	33.93
Other Current Liabilities	
Bonus' Payable	843.75
Direct Deposit Liabilities	305.46
Payroll Liabilities	
LIA.PER.01 Payroll Taxes	2,167.51
Medical Liability	-7,761.64
UUA Pension Liability	-1,796.45
Payroll Liabilities - Other	7,498.65
Total Payroll Liabilities	108.07
Total Other Current Liabilities	1,257.28
Total Current Liabilities	1,291.21
Total Liabilities	1,291.21
Equity	
Dividend Income	16,769.09
FND.SPG.01 - Spirit Grant Fund	
FND.SPG.02 - Initial Grant	100,000.00
FND.SPG.03 - D. of C. Wages	-52,067.39
FND.SPG.05 - D..of C. Benefits	-3,563.44
FND.SPG.04 - D.o C.ER PayTaxes	-4,009.81
FND.SPG.06 - D. of C. Expenses	-3,695.04
FND.SPG.10 - Bathroom	21,031.25
SPG.FND.11 - Bathroom Expenses	-15,231.90
Total FND.SPG.01 - Spirit Grant Fund	42,463.67
Gains/Losses from Investments	-13,183.94
Opening Balance Equity	-1,813.82
Permanent Restricted	
FND.PGE.01 - Endowment Fund	10,410.10
Total Permanent Restricted	10,410.10
Temp. Restricted	
Building Funds	
FND.CAP.01 - Capital Campaign	
FND.CAP.02-Cap Campaign Income	1,933,062.49

3:20 PM  
 10/11/17  
 Accrual Basis

The Unitarian Universalist Fellowship of San Dieguito  
**Balance Sheet**  
 As of September 30, 2017

	Sep 30, 17
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Vanguard GNMA	603,469.04
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Total Checking/Savings	848,996.20
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Capital Campaign Pledges	599,069.78
Total Accounts Receivable	875,546.63
Total Current Assets	1,724,542.83
<b>TOTAL ASSETS</b>	<b>1,724,542.83</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	33.93
Total Accounts Payable	33.93
Other Current Liabilities	
Bonus Payable	843.75
Direct Deposit Liabilities	305.46
Payroll Liabilities	
LIA.PER.01 Payroll Taxes	2,167.51
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Payroll Liabilities - Other	7,498.65
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Total Other Current Liabilities	1,257.28
Total Current Liabilities	1,291.21
Total Liabilities	1,291.21
Equity	
Dividend Income	16,769.09
FND.SPG.01 - Spirit Grant Fund	
FND.SPG.02 - Initial Grant	100,000.00
FND.SPG.03 - D. of C. Wages	-52,067.39
FND.SPG.05 - D..of C. Benefits	-3,563.44
FND.SPG.04 - D.o C.ER PayTaxes	-4,009.81
FND.SPG.06 - D. of C. Expenses	-3,695.04
FND.SPG.10 - Bathroom	21,031.25
SPG.FND.11 - Bathroom Expenses	-15,231.90
Total FND.SPG.01 - Spirit Grant Fund	42,463.67
Gains/Losses from Investments	-13,183.94
Opening Balance Equity	-1,813.82
Permanent Restricted	
FND.PGE.01 - Endowment Fund	10,410.10
Total Permanent Restricted	10,410.10
Temp. Restricted	
Building Funds	
FND.CAP.01 - Capital Campaign	
FND.CAP.02-Cap Campaign Income	1,933,062.49



### **UUFSD Hosting for Interfaith Shelter Network**

In accordance to our First UU Principle: The inherent worth and dignity of every person, the SJA Homeless Task Force submits the following proposal for a UUFSD Transitional Homeless Shelter

#### **Proposal:**

UUFSD will be a host for a two week transitional shelter on March 25 - April 7. UUFSD will provide food, lodging and showers for up to twelve (12) people. The hours will be from 5PM to 7AM. The cost will be approximately \$1000. Volunteers will be needed to provide food and spend the night as chaperones. The Hall, kitchen, Library and YRUU rooms will be needed to accommodate the clients. Cost to be equally absorbed by SJA and Board budgets.

**Overview:** UUFSD has supported the Interfaith Rotational Shelter program for over 25 years. Since the on site facilities were not adequate, UUFSD partnered with St. James Catholic church and used their Parish Hall to accommodate the clients. Clients attending this shelter will be screened and processed through the Encinitas Community Resource Center case managers.

This year St. James is renovating their sanctuary and the Parish Hall is being used for services and therefore they can not support the shelter. There remains a great need in our community to provide this support. In the past our volunteers have been very enthusiastic in support of the shelter and this is a good family activity.

The constraint for the UUFSD site was the lack of showers. St. Andrews Episcopal church in Del Mar has two (2) portable showers that they loan to churches to support the Interfaith Shelter and they have agreed to let UUFSD use them for this two (2) week period of time. With our experience of organizing the shelter for over 25 years, we have the capability to run the shelter and now we have the facilities. It is understood that there will be a need to plan with other constituent groups the use of the facilities.

#### **Showers:**

St. Andrews has two (2) portable showers that are fully functional on a trailer. They are pulled by a St. Andrews truck and the cost is \$45/day for use. They come with propane. UUFSD would be required to provide towels and bath supplies. Volunteers would need to be trained on the systems and cleaning methods. The showers have to be cleaned after each use. Water is connected through a garden hose and UUFSD is responsible for water cost. The gray water is dispensed through a sewer hose directly into the sewer system. There may be a possibility to reuse the water for watering the plants.

#### **UUFSD constituents groups:**

There are many groups that use the UUFSD facilities. Each of these groups will need to be contacted to discuss alternative facility-use during these two weeks. Some groups can find alternative off site temporary sites, people's homes. Some groups can move to other areas or

different times, use office or outside or different times when shelter is not in use. There are some groups that the shelter would have to accommodate, choir in hall and Sunday services if raining.

#### Facility use :

It is anticipated that the whole campus would be made available. We will need:

- The kitchen for preparing meals.
- The Library and YRUU rooms for client sleeping.
- The Hall possibly for client sleeping. Each client group, whether single or a family, would have a partitioned area for privacy.

#### Logistics

The first year we would borrow the St. James PVC pipe/cloth partitions since they won't be using them. Mattresses are provided by the Interfaith network.

#### Transportation

The clients are responsible for getting to the facility. Many of the clients have vehicles. The closest bus route is #308 which stops at Solana Beach Town Center and they would then walk to UUFSD. In the past when it was raining, volunteers provided rides to the bus stop but it isn't required. Our site, similarly to St. James, isn't convenient for public transportation. The clients are informed in advance and they seem to make it work.

Volunteers ∫ †Robin Sales, Paul Trause and Kathy Faller would be the coordinators for the shelter. The other volunteer needs would be for cooks, chaperones and laundry. They would be recruited during Sunday Services. We have found that groups like to sign up for the meals and have enjoyed staying for dinner and playing with the kids. Chaperones may be more difficult to recruit since it requires an overnight stay. We would need to discuss if two (2) are required of as in the past only one (1).

#### Donations:

There would also be a need for some donations: bath supplies, kitchen supplies, laundry supplies, etc.

#### Next steps:

1. Get final approval from Episcopal diocese for shower use
2. Get SJA program approval
3. Get UUFSD board approval for activity and budget
4. Engage constituent groups for meeting logistics
5. Recruit volunteers (Feb./March 2018)
6. Confirm with St. James use of their supplies

#### Exhibits with backup information:

Exhibit A: Constituent groups that have activities during this period of time. (attached)

Exhibit B: Description and pictures of portable showers

Exhibit C: Budget (attached)

Exhibit D: Description of Interfaith Rotational Shelter Program

Exhibit E: Insurance certificate

Exhibit A: UUFSD Constituent groups effected by Shelter Use

1. Freethinkers – Michael Lawrence at [weagnostics@uufsd.org](mailto:weagnostics@uufsd.org)
2. SMART Recovery (held in Founders Hall) – Ashley Phillips [smartrecovery@uufsd.org](mailto:smartrecovery@uufsd.org)
3. Alison McLeod – Every other Tuesday in the YRUU room – [alison@uufsd.org](mailto:alison@uufsd.org)
4. Men’s Groups – you said you were getting with Irv on this one (also be sure that John Sherman is in the loop)
5. Rev. Meghan will using the Hall on Wednesday 3/28 in the evening
6. Buddhists on Thursdays – [thursdaybuddhistmeditation@uufsd.org](mailto:thursdaybuddhistmeditation@uufsd.org)
7. Choir on Thursdays in Founders Hall – Chris Lehman at [choir@uufsd.org](mailto:choir@uufsd.org)
8. Buddhist Sangha on Thursday 3/29 and 4/5 – Bob Isaacson at [buddhistsangha@uufsd.org](mailto:buddhistsangha@uufsd.org)
9. Sacred Circle will meet in Rev. Meghan’s office on 4/3
10. Team Generosity 4/4 – Glen Bowden at [ggbowden@cox.net](mailto:ggbowden@cox.net)
11. Worship Committee on 4/5 in Rev. Meghan’s office
12. I don’t have the dates confirmed yet, but the Book Club usually has a meeting the second Monday of every month and I believe the 3<sup>rd</sup> Thursday – Cathy Leach-Phillips at [bookclub@uufsd.org](mailto:bookclub@uufsd.org)

Exhibit C: Budget for Interfaith Rotational Shelter March 25 – April 7, 2018

Portable showers - \$45/day for 14 days	\$630
Laundry - 2 trips to laundromat for 20 people	\$100
Start up costs - initial supplies (sheets, towels, bathing and kitchen)	\$150
Misc client support -	\$120
<b>TOTAL</b>	<b>\$1000</b>